



Boy Scout Troop 152

Troop 152 Historian Position Description



General Information

Description: The Troop Historian keeps a historical record or scrapbook of Troop activities. The true value of a good Historian does not show up until years later. The Historian provides material for displays and presentations of current activities. In addition, the work of the Historian provides a link with the past.

Type: Appointed by the Senior Patrol Leader

Term: Six months

Reports To: Assistant Senior Patrol Leader

Mentor: Assistant Scoutmaster

Qualifications

Rank: None

Experience: None.

Attendance: 75% of Troop activities over the previous six months

Responsibilities

- Files agendas and Meeting plans for Troop and PLC meetings.
- Gathers, organizes, and files pictures and other information from Troop activities.
- Collects newspaper articles or other published information concerning the Troop and archives.
- Maintains the Troop web site and keeps updated.
- Prepares slide shows for Troop events.

Expectations

- Complete position-specific Junior Leader Training.
- Attend all (or nearly all) Troop functions. Be on time. Notify the ASPL in advance if you cannot attend an event.
- Set a good example by wearing your uniform correctly (complete uniform, shirttail tucked in, all required badges in their correct locations).
- Set a good example by living the Scout Oath and Law and exhibiting Scout Spirit in your everyday life.
- Train and transition responsibilities to successor



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Objectives

- Review the filing system created by the previous Troop Historian. Transfer ownership of all records and responsibilities for keeping them organized.
- Collect pictures from Troop activities. Organize and file them into the new filing structure.
- File all Troop records and documentation forwarded by the SPL into the filing system.
- Update and maintain the Troop Bulletin Board, displaying Troop activities and calendar.
- Implement one improvement that can be used by future Troop Historians.